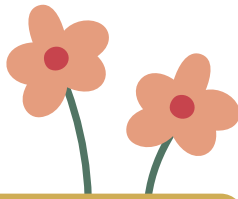




Canopy
Support
Services



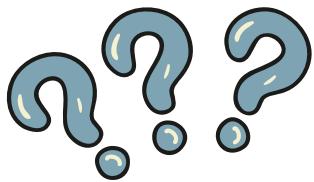
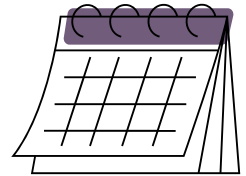
Passport Press Newsletter

Spring 2024

WELCOME, SPRING!

Happy Spring! As the days grow longer and nature awakens from its winter slumber, we are excited to bring you the latest updates from the Passport Program!

The 2024-2025 fiscal year has officially started! With warmer weather comes more opportunities to utilize your Passport funding. This edition of our Passport newsletter will give you an overview of the Passport guidelines and some ideas on what you can spend your funding on!



If you have any questions, about the Passport Program, please be sure to connect with your Passport Coordinator at Canopy. If you aren't sure who your Passport Coordinator is, please reach out to our Passport Program! Give us a call or send us an email at 1-888-616-3456 ext. 340 or passport@canopysupport.ca

For helpful tips and tricks, please visit the provincial Passport Program website! www.passportfunding.ca
Check out their YouTube channel at www.youtube.com/@PassportFunding



FOLLOW US ON SOCIAL MEDIA

 Facebook: www.facebook.com/CanopySupportServices

 Instagram: [@canopysupportservices](https://www.instagram.com/canopysupportservices)

 Call Us at 705-876-9245 or Toll Free at 1-888-616-3456

Tips, Tricks and Reminders for the New Fiscal Year

My Direct Plan (MDP) Users

As we are now in the 2024-2025 fiscal year, it is important to update your budget in your My Direct Plan account. For more information on how to do this, please visit My Direct Plan's website at www.mydirectplan.com or connect with their support team by email at support@mydirectplan.com or by phone at 844-637-6371



Receipt Must-Haves

To ensure that you are receiving speedy reimbursements, please make sure that your receipts and supporting documentation have the following information:

- ✓ Vendor Details (Name, Address and Contact Information of the business you purchased services or items from)
- ✓ Date of purchase (If ordered online, please remember that the delivery date must be provided)
- ✓ Itemized list of all items and/or services purchased
- ✓ Total cost of each expense with the total amount

Register Your Support Workers

If you have a support worker that you would like to submit support worker hours and/or expenses for through the Passport Program, each support worker must be registered in our system. This is done by completing a **support worker registration form** and returning it to your Passport Coordinator at Canopy. Please reach out to your Passport Coordinator today to get a support worker registration form!



Overview of Passport Funding Admissible Expenses

For more information, please visit www.passportfunding.ca/i-have-funding

Community Participation and Activities of Daily Living

- Programs, classes and supports that help develop independence, social and life skills (e.g. literacy, cooking, managing money, computer skills, assistance with personal care needs)
- Participation in community activities and events (e.g. recreation, club memberships, admission to festivals and museums)
- Tickets for live events (\$150 maximum per ticket)
- Pre-employment and employment supports (e.g. skills training, resume development and job coaching)
- Transportation for employment and admissible activities (e.g. transit, mileage, taxis)



Caregiver Respite and Support Worker Hours & Expenses

- Support worker hours both in and out of the home
- Support worker out of pocket expenses while accompanying a Passport recipient to a Passport-eligible activity (i.e. mileage, admissions, live event tickets with a \$150 maximum per ticket, etc.).



Technology (Up to \$3,000 per fiscal year)

- Laptops, tablets, cell phones, smart watches, printers
- Cell phone plans and internet provider fees
- **Please note!** Gaming items and streaming subscription services (Netflix, Crave, etc.) are not admissible under the Passport guidelines

Community Participation Supplies & Equipment (Up to \$2,000 per fiscal year)

- Arts and crafts supplies
- Fitness equipment
- Non-motorized watercrafts and safety equipment, such as a life jacket
- Personal Protective Equipment (PEE) such as masks, gloves, and face shields
- Sensory items
- **Please note!** Clothing (running shoes, workout clothes, bags, swimsuits, etc.) are not admissible under the Passport guidelines

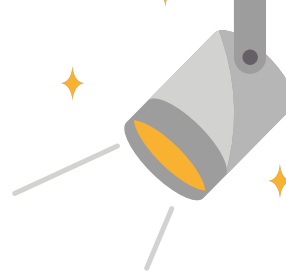


Person Directed Planning (Up to \$2,500 per fiscal year)

- A Person Directed Plan, or a PDP, can be used to develop a person-directed plan that builds on the individual's strengths and interests and identifies supports to help them achieve their goals. These supports can be purchased from independent planners, facilitators or developmental service agencies.



Agency Spotlight!



Alternatives is a not-for-profit organization established in 1986 to meet the needs of individuals living with disabilities. Alternatives provides opportunities and outcomes for learning and skill development in the areas of employment, volunteerism, recreation, and community involvement. Alternatives fosters a sense of belonging for individuals of all abilities and open doors to help individuals realize their full potential. Alternatives offers a Passport brokering program as a Transfer Payment Agency which handles budget and processing needs for Passport clients. Their Daily Recreation Options Program (D.R.O.P) is Passport admissible and offers 4 sessions throughout the year which includes weekly programs and day trips; DROP is a great way to meet people and learn new skills!

If you are interested in learning more about Alternatives' services, please visit their website at www.AlternativesPtbo.ca, or give us a call at 705-742-0806.



Community Living Ajax Pickering Whitby (CLAPW) provides service models based upon an individual's need. The level of support is guided by the supported individual's choice and their care plan requirements. CLAPW is a Broker service and is accepting new clients. It also provides Dual Diagnosis Resources, Residential, Host Family, Support Independent Living, Employment & Community Participation Support, and Family Services.

If you are interested in learning more about their services, please visit their website at www.cl-apw.org/site/home or reach out to Janice Rainey-Turpin at Janice.raineyturpin@clapw.org or give them a call at 905-260-8425